

# AVIATION RISK MANAGEMENT SUBCOMMITTEE

Monthly Conference Call / Meeting

## Meeting Notes— 06/11/2019

### Present

Kirk Rothwell (BLM), Michael Reid (USFS), John Mills (OAS), Kevin Benton (STATE)

### Absent

Name

### Others Attending Meeting

Name

### Introduction

#### Topic# 1 – Intent Document (follow up)

Document ready for NIAC presentation? ☐ Information ☐ Discussion ☒ Decision

Everyone agreed that the document was good for presentation. There was discussion about membership. NPS should have membership – Nic Strohmeyer (National HOS) has been identified and will be added as a primary member. State requested to have two representatives on the group. The compromise was made that a primary (voting) member and an adjunct (non-voting) member would be appropriate. The intent is to keep the group relatively small and limit voting to 1 vote per represented group. The intent document will be modified to indicate this.

#### Topic# 2 – NIAC Presentation topics

Click or tap here to enter text. ☐ Information ☒ Discussion ☐ Decision

The following items were discussed as presentation topics for the chair to present to NIAC:

- 1 – Current progress in membership and general update of group progress
- 2 – Plans for updating the NWCG ARMS webpage
- 3 – Mission Statement & Primary Objectives – need to broaden the statements to cover non-fire aviation (as applicable). A Briefing Paper will be presented on this topic for decision by NIAC
- 4 – Update on Tasking 19-05: ASTAT Templates
- 5 – Terminology discrepancy ASTAT vs. ASAT – present to NIAC the need to settle on one acronym and standardize throughout documentation in order to prevent confusion in the field.

### Overflow – Follow Up

Click or tap here to enter text. ☐ Information ☐ Discussion ☐ Decision

Reid – to send out doodle poll for scheduling next meeting/call

Reid – will send out notes from the NIAC meeting

Reid – will share Qualtrics access with Rothwell so they can start looking at options for gathering input from the field for the revision of the Risk Management Workbook.