

AVIATION RISK MANAGEMENT SUBCOMMITTEE

Monthly Conference Call / Meeting

Call Notes — 05/21/2019

Present

Michael Reid (USFS), Kirk Rothwell (BLM), John Mills (OAS), Kevin Benton (IDL)

Absent

Others Attending Meeting

Introduction

Topic# 1 – Mission Statement & Primary Objectives

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☐ Information ☒ Discussion ☐ Decision

Slight modification made to first sentence of mission statement to read, “The Aviation Risk Management Subcommittee (ARMS) provides **interagency coordination** in aviation risk management.” This modification makes the focus of the group on the interagency collaboration. Current draft version will be put into intent document and presented to NIAC for approval. Following NIAC’s approval changes will be made to the website, as necessary. **[UPDATE] NIAC approved language change for Mission Statement and Primary Objectives at June 13th meeting.**

Topic# 2 – Intent Document

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☐ Information ☒ Discussion ☐ Decision

Using the IAT Subcommittee intent document as a template, the ARMS intent document is in draft form. Members of the subcommittee will work on the draft intent document over the next three weeks in preparation for the June NIAC meeting where the document will be presented. If the Intent document is approved by NIAC, then changes will be made to website and other documents to ensure consistency in Mission Statement, Membership and Primary Objectives of the group. Members should look at the highlighted section of the draft intent document (on Box shared drive) and make comments and modifications as needed. **[UPDATE] NIAC Chair approved intent document as a suitable working document for ARMS prior to June 13th NIAC meeting.**

Topic# 3 – Tasking 19-05

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☐ Information ☒ Discussion ☐ Decision

A working ASAT report document template will be added to the share drive for members to provide comment and modify as needed. The document will be based off key components from Great Basin and Pacific Northwest reports from previous years. Terminology will be standardized like that of Pacific Northwest reports. The way in which the report is formatted will more closely follow the Great Basin reports. In addition to this document there is a need to standardize the “letter of delegation” for ASAT’s. A working draft document will be placed in the share drive for members to provide comment and modify as needed. This document may be more of a guideline document that clarifies the components

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that must be present in the letter of delegation. The delegation letters are highly specific to the Geographic Area and the issues that they are facing that preceded the formation of the ASAT.

Topic# 4 – ASAT vs ASTAT

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☐ Information ☒ Discussion ☐ Decision

Discussion about the difference between ASAT and ASTAT. There are several references in various guides and policy documents. The subcommittee will look at a standard definition and acronym for these assembled review teams. That recommendation will then be presented to NIAC for approval and eventual get added to the various guides and policy documents as a change request if needed.

[UPDATE] NIAC approved ASTAT as the common terminology/acronym for all official documents moving forward. Each Agency/Bureau were asked to make the change on internal documents. All Interagency documents under NWCG will be modified during their next scheduled revision schedule.

Topic# 5 – Drop Summit – products and ARMS involvement

Overflow

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☐ Information ☐ Discussion ☒ Decision

The next conference call of the ARMS is set up for **June 11th, 2019**.