



NATIONAL WILDFIRE COORDINATING GROUP

National Coordination System Committee

NCSC Memorandum 25-02

April 10, 2025

TO: Wildland Fire Dispatch Community

FROM: Sean Peterson, Chair, National Coordination System Committee (NCSC)

**SEAN
PETERSON**

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SUBJECT: Incident Dispatch Positions Qualification Guidance for 2025

Purpose: To establish incident dispatch position qualifications guidance for calendar year 2025.

Please distribute this information through your agency channels.

Issue/Action: The *NWCG Standards for Wildland Fire Position Qualifications*, PMS 310-1, was published on January 24, 2025. Due to the timing of the Incident Performance and Training Modernization (IPTM) efforts for the dispatch incident positions, updates to the position qualifications were not able to meet the Incident and Position Standards Committee's (IPSC) October deadline for inclusion in the January 2025 update to the 310-1. Additionally, the Next Generation Position Task Books (Next Gen PTB) for five of the dispatch incident positions were published in November 2024, which has caused some confusion for trainees, Training Officers, and home unit Certifying Officials. This has necessitated the need to establish interim guidance for dispatch trainees for 2025.

NCSC met on February 12, 2025, and established the following interim guidance until position qualification pathways and position-specific training requirements can be updated in the next version of the 310-1. All 2026 changes noted will go into effect in the January 2026 update of the 310-1, and have been approved for inclusion by IPSC and the Training Delivery Committee (TDC) in addition to agency vetting through NCSC.

Please note that while this memo does not list all required trainings for each position, it does not change training requirements that are not incident position-specific, such as Incident Command System (ICS or IS courses) or Aviation (A courses) trainings.

For calendar year 2025, the following options are provided to meet the 310-1 qualification requirements for each NWCG incident dispatch position:

Expanded Dispatch Recorder (EDRC)

- Option 1) Complete the D-110, Expanded Dispatch Recorder course and the EDRC PTB; or
- Option 2) Complete the EDRC PTB.

NOTE: In 2026, D-110 will be the only position-specific requirement for EDRC qualification.

Expanded Dispatch Support Dispatcher (EDSD)

- Option 1) Complete D-310, Expanded Dispatch Support Dispatcher course and EDSD PTB; or
- Option 2) Complete the EDSD PTB.

NOTE: In 2026, D-310 and the EDSD PTB will both be required for EDSD qualification.

NWCG standards are interagency by design; however, the decision to adopt and utilize them is made independently by the individual member agencies and communicated through their respective directives systems.

Expanded Dispatch Supervisory Dispatcher (EDSP)

Option 1) Complete D-510, Expanded Dispatch Supervisory Dispatcher course and the EDSP PTB; or
Option 2) Complete the EDSP PTB.

NOTE: In 2026, D-510 and the EDSP PTB will both be required for EDSP qualification.

Initial Attack Dispatcher (IADP)

Option 1) Complete D-311, Initial Attack Dispatcher course and the IADP PTB; or
Option 2) Complete the IADP PTB.

NOTE: In 2026, D-311 and the IADP PTB will both be required for IADP qualification.

Aircraft Dispatcher (ACDP)

Option 1) Complete D-312, Aircraft Dispatcher course and the ACDP PTB; or
Option 2) Complete the ACDP PTB.

NOTE: In 2026, D-312 and the ACDP PTB will both be required for ACDP qualification.

Expanded Dispatch Coordinator (CORD)

Option 1) Complete all required ACDP training and the CORD PTB; or
Option 2) Complete the CORD PTB.

NOTE: In 2026, all required ACDP training and the CORD PTB will be required for CORD qualification.

Background: As part of the NWCG implementation of the Incident Performance and Training Modernization (IPTM) effort, IPSC approved the implementation and transition from the current Classic Position Task Books (Classic PTBs) to the new Next Generation Position Task Books (Next Gen PTBs) in May 2024 ([IPSC-2024-06](#)). As incident positions go through the IPTM process, a Next Gen PTB will replace the Classic PTB. When a Next Gen PTB has been published, current trainees with an initiated Classic PTB for that position (including those individuals re-initiating or re-certifying) and at least one documented experience in a Classic PTB, should continue to use their current PTB and do not need to transition to the Next Gen PTB. Additional information can be found at: www.nwcg.gov/publications/positions/about-ptbs.

An IPTM Initial Incident Position Package Recommendations Overview was initiated in July 2024 by NCSC as the Position Steward for the dispatch incident positions. This overview included required dispatch training of the EDRC, EDSO, EDSP, IADP, and ACDP incident qualifications and was distributed for approval and member agency vetting.

Contact: For additional information please contact Sean Peterson, NCSC Chair, speterson@blm.gov, or Sarah J. Lee, NWCG Deputy Program Manager/Interim Coordinator, sjlee@blm.gov.

Distribution:

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