



## National Wildfire Coordinating Group Incident and Position Standards Committee

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IPSC-2021-06

**Date:** 15 September 2021  
**To:** Jarrod Simontacchi, Chair, National Coordination System Committee  
**From:** Jim Shultz, Chair, Incident and Position Standards Committee  
**Subject:** Approval of Incident and Position Standards Committee Request for Change 2020-15, Reorganization of Dispatch Positions

**Purpose:** This memorandum approves the content of Incident and Position Standards Committee (IPSC) Request for Change (RFC) 2021-15 received from the National Coordination System Committee.

**Action:** The attached qualification sheets outline the approved position requirements for the Expanded Dispatch Recorder (EDRC), Initial Attack Dispatcher (IADP) and the Aircraft Dispatcher (ACDP) positions. Currently qualified and trainee responders in each of the respective positions will be subject to the following action plan:

- **Qualified IADP and ACDP:** Historical recognition will be used for all current qualified responders upon updating of the *NWCG Standards for Wildland Fire Position Qualifications* (PMS 310-1) on October 1, 2021.
- **IADP and ACDP Trainees:** Those responders who are trainees on October 1, 2021 must meet the new qualification requirements as outlined in the NWCG Position Catalog.

The change will be effective and reflected in the NWCG position catalog on October 1, 2021.

**Background and Coordination:** The dispatch and aviation communities identified the need to reevaluate (ACDP) qualification requirements to build a more experienced and capable aviation dispatch community supporting wildland fire and resource aviation needs. The current pathway to ACDP is to be qualified as an (EDRC). The EDRC dispatch position is the most basic level of dispatch while the ACDP is one of the most complex. Realignment of positions and additional training requirements will allow responders to gain knowledge and skills to move from the basic (EDRC) position to the intermediate (IADP) level, to the most advanced level of (ACDP). This realignment also provides multiple paths for entry level dispatchers to advance in qualifications through the IADP-ACDP and expanded dispatch paths. Changes to the positions were vetted and supported by the National Interagency Aviation Committee and NWCG training program. Please direct questions to your agency representative on one of the following NWCG committees:

- National Coordination System Committee, <https://www.nwcg.gov/committees/national-coordination-system-committee/roster>
- National Coordination Training Subcommittee, <https://www.nwcg.gov/committees/national-coordination-training-subcommittee/roster>,
- IPSC agency representative, <https://www.nwcg.gov/committees/incident-and-position-standards-committee/roster>

**Attachments:**

Expanded Dispatch Recorder (EDRC)

Initial Attack Dispatcher (IADP)

Aircraft Dispatcher (ACDP)

**Distribution:**

Mike Black, IPSC Vice-Chair

Michelle Woods, IPSC Support Staff

Deb Fleming, NWCG Coordinator

# **EXPANDED DISPATCH RECORDER (EDRC)**

## **REQUIRED TRAINING**

ICS-100, Introduction to ICS

IS-700, An Introduction to the National Incident Management System

## **REQUIRED EXPERIENCE**

Completion and Certification of NWCG Expanded Dispatch Recorder (EDRC) Position Task Book (PMS 311-59)

## **PHYSICAL FITNESS LEVEL: NONE REQUIRED**

Position does not require a physical fitness level.

## **THESE POSITIONS MAINTAIN CURRENCY FOR EDRC**

Aircraft Dispatcher (ACDP)

Expanded Dispatch Coordinator (CORD)

Expanded Dispatch Supervisory Dispatcher (EDSP)

Expanded Dispatch Support Dispatcher (EDSD)

Initial Attack Dispatcher (IADP)

Ordering Manager (ORDM)

## **EDRC MAINTAINS CURRENCY FOR THESE POSITIONS**

Expanded Dispatch Support Dispatcher (EDSD)

Initial Attack Dispatcher (IADP)

Ordering Manager (ORDM)

## **ADDITIONAL TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

S-130, Firefighter Training

L-180, Human Factors in the Wildland Fire Service

S-190, Introduction to Wildland Fire Behavior

D-110, Expanded Dispatch Recorder

# **INITIAL ATTACK DISPATCHER (IADP)**

## **REQUIRED TRAINING**

L-180, Human Factors in the Wildland Fire Service  
S-130, Firefighter Training  
S-190, Introduction to Wildland Fire Behavior  
ICS-200, ICS for Single Resources and Initial Action Incidents  
A-100, Basic Aviation Safety  
A-107, Aviation Policy and Regulations I  
A-109, Aviation Radio Use  
A-115, Automated Flight Following  
A-200, Mishap Review  
A-207, Aircraft Flight Scheduling

## **REQUIRED EXPERIENCE**

Satisfactory performance as an Expanded Dispatch Recorder (EDRC)  
+  
Completion and Certification of NWCG Initial Attack Dispatcher (IADP) Position Task Book (PMS 311-60)

## **PHYSICAL FITNESS LEVEL: NONE REQUIRED**

Position does not require a physical fitness level.

## **THESE POSITIONS MAINTAIN CURRENCY FOR IADP**

Aircraft Dispatcher (ACDP)

## **IADP MAINTAINS CURRENCY FOR THESE POSITIONS**

Expanded Dispatch Recorder (EDRC)  
Radio Operator (RADO)

## **ADDITIONAL TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

D-311, Initial Attack Dispatcher  
S-290, Intermediate Wildland Fire Behavior

# **AIRCRAFT DISPATCHER (ACDP)**

## **REQUIRED TRAINING**

A-103, Temporary Flight Restrictions and Advisory Notices to Airmen (NOTAMs)  
A-110, Aviation Transportation of Hazardous Materials  
A-202, Interagency Aviation Organizations  
A-203, Basic Airspace  
A-204, Manned Aircraft Capabilities and Limitations  
A-205, Risk Management I  
A-208, Aircraft and Pilot Approval  
A-303, Human Factors in Aviation  
A-305, Risk Management II  
A-307, Aviation Policy and Regulations II  
A-310, Overview of Crew Resource Management (DOI) or N9059, Crew Resource Management 7 Skills (USFS)

## **REQUIRED EXPERIENCE**

Satisfactory performance as an Initial Attack Dispatcher (IADP)  
+  
Completion and Certification of NWCG Aircraft Dispatcher (ACDP) Position Task Book (PMS 311-67)

## **PHYSICAL FITNESS LEVEL: NONE REQUIRED**

Position does not require a physical fitness level.

## **THESE POSITIONS MAINTAIN CURRENCY FOR ACDP**

Initial Attack Dispatcher (IADP)

## **ACDP MAINTAINS CURRENCY FOR THESE POSITIONS**

Aircraft Base Radio Operator (ABRO)  
Expanded Dispatch Recorder (EDRC)  
Expanded Dispatch Support Dispatcher (EDSD)  
Initial Attack Dispatcher (IADP)

## **ADDITIONAL TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

D-312, Aircraft Dispatcher  
S-270, Basic Air Operations  
D-310, Expanded Dispatch Support Dispatcher  
S-260, Interagency Incident Business Management