

DUTY

Be proficient in your job, both technically & as a leader.

Make sound & timely decisions.

Ensure that tasks are understood, supervised, accomplished.

Develop your subordinates for the future.

Know your subordinates & look out for their well-being.

Keep your subordinates informed.

Build the team.

Employ your subordinates in accordance with their capabilities.

INTEGRITY

Know yourself & seek improvement.

Seek responsibility & accept responsibility for your actions.

Set the example.

