



## Agency Administrator Subgroup

<https://www.nwcg.gov/partners/iwdg>

**Date:** 9 April 2025, 1500 – 1600 MT

**Members:** Chad Stewart, Chair, USFS | Tanya Thrift, BLM | Clay Jordan, NPS | Sam Leneave, NASF | Sam Parsons, NASF | Laurel Kullerud, FWS | Jesse Bender, IWDG

**Not Present:** Molly Ryan, USFS | Lynn Polacca, BIA

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### AGENDA

#### Introductions

#### Modern Mobilization Practices – Follow Up

- Fire Executive Council (FEC) issued memorandum instructing NMAC to work with the Wildland Fire Medical and Public Health Advisory Team (MPHAT) to identify “potential solutions to improving sleep quality during complex incident response.” This includes mitigations for noise and air quality along with cost considerations.
- NMAC will meet with MPHAT representatives soon and assess their actionable response to the tasking. At that time, AA Subgroup and IWDG may be asked to support the response to FEC.
- Members support the effort and are willing to develop concepts into actions along with assisting in communicating the outcomes.

#### Communications

- Webinars /Workshops and Training Courses: Reviewed recent and upcoming opportunities for peer communications. Communications seem to be going well in general.
  - Need for formal updates has decreased this spring, due to both improved understanding of changes overall and cancelled meetings.
  - Complex Incident Management Course (CIMC) will be held November 16 – 21 in Portland, Maine. Stewart will attend to view alignment with S-520. Other members are welcome to consider the opportunity.

#### IWDG Program of Work Updates

- Target Number of CIMTs: Task team is working with Rocky Mountain Research Station to evaluate data on incidents that either had a Complex, Type 1, or Type 2 IMT assigned or which requested one but did not have one assigned.
  - Data on number of incidents will be a better indicator of CIMT needs than past assignment history alone is.
- Incident Complexity Evaluation: Close work with FEMA is necessary to ensure the alignment of all-hazard and wildland fire complexity criteria.
  - AA Subgroup believes IMT typing and incident complexity can have two separate scales, which may assist in better organizational response and IMT right-sizing.
  - If necessary to create different levels or criteria, consider development of a crosswalk between wildland fire complexity levels and all-hazard complexity levels.

- Critical Shortage Positions: Task team identified about 20 incident positions to specifically review and make recommendations for overcoming barriers to qualification or mobilization.
  - The task team is not reviewing day job-affiliated positions, such as dispatchers.
  - Security 1 and 2 is a critical need, and IWDG has already made recommendations about developing more agreements to reach non-fire response agencies.
  - Air Operations Branch Direction (AOBD) and Communications Technician (COMT) and Unit Leader (COML) positions are also high-priority positions to review.
- Soft Skills: IMT Refresher Training: IWDG reviewing a recommendation from the task team to develop RT-130 modules annually specifically geared towards IMT standards and operations.
  - The modules would be valuable for other positions and personnel who aren't required to take RT-130 annually but do interact with IMTs and benefit from updates on their standards.
  - If accepted, IWDG has also offered to develop the first video as a model.