



Agency Administrator Subgroup

<https://www.nwcg.gov/partners/iwdg>

Date: 8 January 2025, 1500 – 1545 MT

Members: Chad Stewart, Chair, USFS | Molly Ryan, USFS | Tanya Thrift, BLM | Clay Jordan, NPS | Sam Leneave, NASF | Sam Parsons, NASF | Jesse Bender, IWDG

Not Present: Lynn Polacca, BIA

AGENDA

CIMT Configuration and Roster Negotiation

- Reviewed draft recommendations from IWDG task group.
- Discussed sustainable number of teams given the proposed roster configuration numbers.
- Incident complexity should continue to drive roster size. Consider different number recommendations for Type 2 and Type 1 complexity incidents, with negotiation still necessary.
 - Feel that 75 members without negotiation is too high and deviates from scalability concepts.
- Reviewed draft pre-mobilization IMT call script. Suggested edits discussed to simplify the call.
 - Focus should be on Part D: Functional Complexity in the *NWCG Wildland Fire Risk and Complexity Assessment (RCA)*, PMS 236, or WFDSS.
- Process requires accountability to be successful. Fire directors may need to set expectations.

Type 3 IMT Configuration and Roster Negotiation

- Reviewed draft recommendations from IWDG task group.
- Support recommendations as written.

WFDSS Webinar Participation

- Participant from DOI for spring WFDSS refresher webinar.

AA Qualifications

- Approved final draft of AA baseline qualifications recommendation to send to FMB for review and discussion. Wider review and broader engagement in the recommendation is needed before adopting.
- Stewart and Bender will present on FMB agenda and report back.