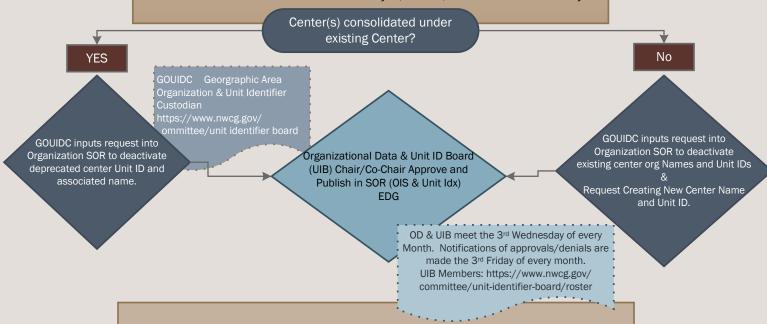# Dispatch Center Consolidation Flowchart

Fire Management Leadership identifies need for dispatch consolidation
- o   Establish consolidation implementation date.
- o   Recommended business practice is to align with the calendar year.
- o   January 1st can be a challenge due to the holiday, therefore it's recommended to wait until the Monday of the 1st full workweek in January.

Center(s) consolidated under existing Center?

YES

No

GOUIDC inputs request into Organization SOR to deactivate deprecated center Unit ID and associated name.

GOUIDC   Geographic Area Organization & Unit Identifier Custodian https://www.nwcg.gov/committee/unit-identifier-board

Organizational Data & Unit ID Board (UIB) Chair/Co-Chair Approve and Publish in SOR (OIS & Unit Idx) EDG

GOUIDC inputs request into Organization SOR to deactivate existing center org Names and Unit IDs & Request Creating New Center Name and Unit ID.

OD & UIB meet the 3rd Wednesday of every Month. Notifications of approvals/denials are made the 3rd Friday of every month. UIB Members: https://www.nwcg.gov/committee/unit-identifier-board/roster

Unit ID of deactivated Dispatch Center(s) will remain active until all resources have been updated to reflect Dispatch Center ID of the persisting center. See systems requirements below.

Geospatial Data Sets

Datasets include: National GACC Boundary, National Dispatch Boundary, National Dispatch Office Location, National Predictive Service Area, National Resource Bases

Edits to the Geospatial Data Sets must be requested in writing to the respective Geographic Area Geospatial Boundary Representative.

Geographic Area Representatives	
Area	**Name**
Alaska	Ray Crowe 5rcrowe@blm.gov
California (N. Ops)	Laurie Fornie Hackett laurie.forni@usda.gov
California (S. Ops)	Andrea Lannen_Littlefield andrea.lannen-littlefield@usda.gov
Eastern	Jennifer Parrish jennifer.parrish@usda.gov
Great Basin	Gina Dingman gina.dingman@usda.gov
Northern Rockies	Kate Holsapple kate.l.holsapple@usda.gov
Northwest	Ted Pierce ted.pierce@usda.gov
Rocky Mountain	Travis Hartsburg travis.hartsburg@usda.gov
Southern	Calvin L Miller calvin.miller@usda.gov
Southwest	Kenan Jaycox kenan.jaycox@usda.gov

All interagency base datasets are prepped twice a year.

Anything that impacts IA Frequency Zones must be updated by October 15 so that proposed IA Frequency Zones can be submitted to FAA for following year frequency assignment.

Data is posted to NIFC Open Data Site by Jan 15, for use in Eastern fire season.

Anything that doesn't impact IA Frequency Zone locations can be updated until March 31, and will be posted to NIFC Open Data Site by April 15, for use by applications.

All base data is then frozen until October.

https://www.wildfire.gov/page/data-management-national-boundary-datasets

Dates are Non-Negotiable

Computer Automated Dispatch Systems CADS

WildCAD

The process has nuances whether a new instance be created i.e., New Dispatch Center vs consolidating additional center(s) under an existing instance.

Process:
- Notify the government business leads via email: Julie Polutnik, julie.polutnik@usda.gov and Kara Stringer; kara_stringer@ios.doi.gov
- Submit a service request with Bighorn: http://wildcadsupport.net/login.asp

Center Checklist:
- Coordinate with consolidating centers on WildCAD Resource Code/Naming conventions
- Unmatch Resource
- Prepare new response layer
- **Coordinate with centers being consolidated and export, combine and check for and remove duplicates of the Center Admin Data**

FireWeb uses the Active NWCG Unit Id list as published to validate.

Altaris CAD uses the Active NWCG Unit Id list as published to validate.

fiResponse uses the Active NWCG Unit Id list as published to validate.

FireWeb

Altaris CAL FIRE

fiResponse

IROC

Incident historical/yearly data integrity can suffer for Wildland Fire Role Incident Host if changed during the year. Recommend Updates/Removals at the beginning of the Calendar Year. For Wildland Fire Resource Provider only Unit IDs can add at anytime.

- Organizations and Unit IDs are maintained in OIS (create, update or removed) as part of the Org & Unit ID Chair/Co-Chair responsibilities. An IROC Organization Change Request Form(s) https://www.wildfire.gov/page/iroc-organization-change-request-forms can be completed if additional action needed i.e., Incident Host and Resource Provider Orgs.
- Updates to non-overhead resources, with the exception of ViPR resources, need to be manually completed within IROC. Each unit shall establish a plan to ensure essential updates are completed. Data Clean-Up inactive resource
  - Data Clean-Up inactive resource
  - Selection Area maintenance

FireCode

FireCode will transition to FireCodeX late 2024/early 2025 this document will be updated upon implementation of FireCodeX

FireCode Application Steward will update NEW Unit ID created in the UnitIdx system upon Unit IDx Monthly Update notification email typically on the 3rd Friday of every month.

Once the Unit ID has been added to the system, the FireCode GACC Unit ID Administrator must add it to respective dispatch center to enable capability to generate a FireCode either through IROC, FireCode, InFORM or CAD.

IQCS

IQS

Picklists in IQCS based on Active NWCG Unit IDs - Is currently a manual process.

Picklists in IQS based on Active and Approved NWCG Unit IDs.

- The system(s) of record for overhead resources are the qualification systems.
- Qualifications systems cannot detect if a current resource associated with a Unit ID needs to be moved to another Provider Unit or Dispatch Unit upon deactivation or activation of a Unit ID. Users need to work with their respective qualification/certification manager, application steward and dispatch center manager to implement changes.
- Qualification systems may be able to make large scale changes via a script within their system. Contact information is included in the Unit Identifier and Wildland Fire Applications document.

ViPR IIPA ('25)

There may be a need for deprecated dispatch centers to persist in IROC for IBPA resources until this process is complete.

- ViPR, will be referenced as IBPA, resources current system of record is ViPR and will be IIPA '25.
- Consolidation of Multiple Dispatch Priority Lists will be done at the time of contract annual award period. This is generally completed before June of each year.
- Mid-year consolidations of lists allow vendors the opportunity to be moved to another list. This happens at the time of the annual price negotiation.
- Contracting has opened up all the agreements to onboarding every year and no longer have to wait the 3 or 5 years for a new solicitation to add or negotiate a new price.

Reference Unit Identifier and Wildland Fire Applications document for POC to assist determining attainable timelines.

ICS 209

SIT

Once data is associated with a center, the Unit ID cannot be removed until the following calendar year.

Once data is associated with a center, the Unit ID cannot be removed until the following calendar year.

- Programmer imports Active NWCG Unit IDs monthly.
- GACC Intel Desks maintain updates for Local Centers when Unit IDs are added or removed January 1 of each year.
- Recommended to refrain from submitting SIT until Unit ID yearly maintenance completed within the system(s).