



Executive Board: Jim Durglo (ITC), Steve Shaw (BLM), Jon Wallace (FWS), Erik Litzenberg (IAFC), P.K. Kopardekar (NASA)

NWCG Staff: Katie Wood (NWCG Program Manager), Sarah Lee (NWCG Deputy Program Manager), Annie Benoit (Training Program Manager), Carmen Thomason (Coordinator), Dave Schultz (Coordinator), Erica Lamb (Publications Manager), Eric Coulter (Communications Lead), Johanna Ostling (Executive Secretary, detailed)

Committee Chairs/Reps: Carrie Bilbao (CEPC), Tyler McCowan (EMC), Sean Peterson (NCSC), Steve Griffin (NIMSIC), Mack McFarland (RMC), Mark Jackson (FMC), Dave Burley (IBC), Patrick Morgan (LC)

Topic & Notes

Staffing:

- Waiting on security clearances for 3 A/V positions before announcing names.
- Two detailers selected for Webmaster. Omaira is moving on to Peace Corps. Please continue to be patient with us regarding the website.
- Given limited staffing, publications is taking up to 12 weeks to work through documents. Please work with your coordinators if you have questions.

Updated Connections Call Format:

- Intend to make changes to how these calls are managed. The changes are based on feedback from the annual meeting, committees' chairs, and Executive Board (EB).
- **October Call:**
 - Incorporate breakouts with committees and their coordinators. Other NWCG staff and EB will not be present during this call.
- **January Call:**
 - NWCG staffing updates and reporting out of programs and year-long outlook.
- **July Call:**
 - Similar to current format.

Update on EB Meeting Preparation

- To better prepare for EB meetings, handouts are due six weeks in advance (i.e., the week prior to the current month's EB meeting). This timeframe **allows committees and NWCG staff to have time to coordinate, answer questions, and review.**
- Now starting to use a new **Executive Board Topic Summary Sheet** to provide a description of the content for the EB.

Next Gen PTB:

- NWCG Website
 - Task Book Catalog listing now has column to show if the task book is a Classic or Next Gen.
 - **New video on position task books can be found at:** <https://www.nwcg.gov/publications/positions/about-ptbs>.
 - FAQ section is updated.



Topic & Notes

Incident Performance and Training Modernization (IPTM) Update:

- Achievements: ABRO is done! Six other positions are nearing completion this summer.
- Risks/Challenges: Scheduling becomes more challenging during fire season.
- Next Steps: Planning Phases 3 and 4 for the 2025 Rodeos. Finalizing the dashboard for sharing out progress.
- Upcoming Positions: Numerous positions coming up. The goal is to spread them out so that they do not overload any one committee or function.
- Please help recruit SMEs for upcoming positions. Sign up and more information: [Incident Performance and Training Modernization](#).

New or Significant Changes to Incident Positions:

- Tactical Pause Memo
 - As **incident** positions are moving through IPTM, the workload on the committees and subcommittees has increased. This tactical pause is intended to help balance out the volume of work on committees/staff.
 - The goal is to find a way to streamline and address the multitude of overlapping concerns and ripple effects of changes that have been exposed during the IPTM process.
 - When the memo is out, it will help direct how to submit new requests and when they will be reviewed in the future.
 - If there are questions or concerns, you can bring them to your coordinator.

Committee Reports:

- **CEPC:**
 - In-person annual meeting scheduled for October in Maine.
 - Stood up the Fire Cause Task Group with DMC, FRSC, and agencies to address large numbers of undetermined causes.
 - On hiatus until September due to fire activity.
 - Fire Prevention Education Team Subcommittee (FPETSC):
 - No updates
 - Public Information Officer Subcommittee (PIOSC):
 - New chair: Kerry Green. Vice Chair: Katherine Cole.
 - IPTM: PIOT & PIO3 will be reviewed during meeting in July.
 - Wildland Fire Investigation Subcommittee (WFISC):
 - Submitted four proposals to Joint Fire Science Program.
 - *The Guide to Wildland Fire Origin and Cause Determination*, PMS 412, update is in progress.
 - Looking for guidance from EB on if their documents should go out for review. Would like time with the EB to discuss wildland fire investigation.



Topic & Notes

- **EMC:**
 - Thanked the social media team for publicizing the EMC awards.
 - EMC, RMC, and NIAC are working together on taskings for Big Swamp and Rum Creek (TM 24-003 and 24-004).
 - Recommendations for medical belt kit sent to the cache and taking a holistic approach to reviewing other medical kits.
 - Huge success for getting the REMS standard out.
- **ETC:**
 - Sending out cache memos and updates. The most recent one covers dragon eggs.
 - Cache ordering publications are being updated with prices.
 - UTV typing standards: form will be coming out via distribution channels.
- **IPSC:**
 - IRPG update is happening for 2025.
 - S-320: Introduction to IMTs:
 - Alpha pilot course completed in Sacramento. The lessons learned will be applied to the beta pilot for September in Madison, WI.
 - The advanced course will start analysis this fall to work toward the Dec 2025 deadline (reminder: Field Eval goes away in Jan 2025).
 - Change to safety zone calculation field test information is on the IPSC website, under “Useful Resources.”
- **IBC:**
 - 2025 SIIBM Incident Business Guide was released and the summary of changes are out.
 - New shift ticket (OF-297) is out. Electronic version is available; printed is not yet. Old, printed forms will still be valid for 2025.
 - Videos in progress: new shift ticket and yellow book.
- **LC:**
 - Working on new design for Lead by Example Award. Presented a lifetime achievement award.
 - 2024 Professional Reading Program is uploaded to the website and available.
 - Leadership Campaign is on website and social media.
 - Evaluating how to develop new staff rides and promote delivery of already established staff rides.
- **NCSC:**
 - New membership rotating in.
 - IPTM work is progressing and has strong support.
 - Course updates and new training programs for WildCAD are in development.
 - Briefed NIAC and are looking to have updated flight strips ready for the fall.
 - Task group created to standup a national academy to provide training to address national staffing issues and the training deficits. FS signed off on funding to support the academy.
 - Consolidated dispatch training in Denver next spring.

Additional information beyond these meeting notes (i.e., handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>.



Topic & Notes

- **NIAC**
 - Going through reorganization of subgroups and looking for ways to find efficiencies and consolidations of existing groups, looking to streamline publications.
- **NIMSIC:**
 - Reviewing endorsements.
- **RMC:**
 - SafeNet: Still working on gaining access for FS administrators to the BLM program. Developing a small workgroup to refresh and revamp SafeNet and its utility.
 - TM 24-002 specifically given to RMC will be presented to EB at July meeting.
 - Big Swamp/Rum Creek (TM 24-003 and 24-004): Working with EMC and NIAC.
 - Still working on Safety Officer task books and positions.
 - Fatigue Management recommendations presented to FMB. Research is ongoing and looking for ways to implement best practices.
 - Memo from EB released about Environmental Hazard definition and mitigation strategies for wildland firefighters in response to a BIL tasking.
 - OSHA's Emergency Response Standard public review work continues.
 - Draft safety bulletin for respirators is with committees and has highlighted the complexity of proposed protection measures.
 - Safety Gram is in production and will be released in the upcoming weeks.
 - 6 Minutes for Safety Subcommittee (6MFS):
 - 2024 Week of Remembrance completed and seeking feedback.
 - Mental Health Subcommittee (MHSC):
 - Looking at fatigue issues.
 - Preparing for Suicide Awareness Month in September.
 - Hazard Tree and Tree Felling Subcommittee (HTTFSC):
 - Working on Faller courses.
- **TDC:**
 - *NWCG Standards for Course Delivery*, PMS 901-1:
 - Update is available on website.
 - Working on training certificate to have an electronic signature block that automatically locks.

Executive Board and Closeout:

- **Great to hear all the report outs and hear all the work that is going on with the committees. Thank you for all the work you are all doing!**
- **Next call – October 3, 2024.**