

2024 Safety Officer Inspection Worksheet

HeliBase

Name

Date

Communicate general corrective measurements to the SOF, OSC

HELIBASE OPERATIONS

- | | |
|---|---|
| <input type="checkbox"/> Access controls in place (Fencing/Flagging and signs) to prevent walk-thru or drive-thru traffic | <input type="checkbox"/> Current ICS-205 (Comm Plan) posted |
| <input type="checkbox"/> Adequate aircraft security day and night | <input type="checkbox"/> All pilots provided a current ICS-205 |
| <input type="checkbox"/> Effective dust abatement procedures | <input type="checkbox"/> Check pilot cards |
| <input type="checkbox"/> Crash truck or engine with foam available where possible | <input type="checkbox"/> Check aircraft certification cards |
| <input type="checkbox"/> Display boards (Updated) posted at Helibase | <input type="checkbox"/> Medivac plan in effect and posted |
| <input type="checkbox"/> Flight Hazard Map posted | <input type="checkbox"/> Temporary Flight Restriction (TFR) in place |
| <input type="checkbox"/> Military training routes and special use areas posted on Hazard Map | <input type="checkbox"/> Adequate separation between various operations (cargo, passenger, fueling) |
| | <input type="checkbox"/> Cargo and passenger weighing areas with scales are established and used |

HELICOPTER FUELING OPERATIONS

- | | |
|--|---|
| <input type="checkbox"/> Warning signs (No smoking, Danger, Emergency Shutoff) are posted in appropriate areas | <input type="checkbox"/> All fueling personnel briefed and aware of personal responsibilities |
| <input type="checkbox"/> Minimum 90' separation between Type 2 or Type 3 helicopters | <input type="checkbox"/> Correct bonding procedure used |
| <input type="checkbox"/> Minimum 140' separation between Type 1 helicopters parked nose to tail | <input type="checkbox"/> Two people assigned to fueling operations, one at nozzle and the other at shutoff |
| <input type="checkbox"/> Minimum 200' separation between Type 1 helicopters parked side by side | <input type="checkbox"/> Fuel source inspected for leaks |
| <input type="checkbox"/> Minimum 300' separation from Hot Fueling operations and other Helibase operations | <input type="checkbox"/> Each nozzle has correct bonding cable |
| <input type="checkbox"/> Fueling equipment kept minimum 25' outside rotor disk of nearest helicopter | <input type="checkbox"/> Shutoff valve serviceable and accessible |
| | <input type="checkbox"/> Fire extinguishers service dates verified |
| | <input type="checkbox"/> Fire extinguisher at each pump and nozzle |
| | <input type="checkbox"/> All personnel disembark prior to fueling (The exception is pilot when hot fueling) |

HOT FUELING

- | | |
|---|--|
| <input type="checkbox"/> Vendor provides written emergency shut-down and evacuation checklist for pilot, service truck operator and other personnel at refueling site | <input type="checkbox"/> All other personnel disembarked and no cargo loading/unloading during refueling |
| <input type="checkbox"/> 300' separation from other fueling and Helibase operations | <input type="checkbox"/> Doors/windows on fuel port side closed |
| <input type="checkbox"/> Pilot at controls | <input type="checkbox"/> Doors/windows opposite side open for escape |