

# 2024 Safety Officer Inspection Worksheet

## Ground Support

Name

Date

### GROUND SUPPORT

- |   |   |
|---|---|
| <input type="checkbox"/> Controls in place to limit public access                             | <input type="checkbox"/> Ground Support location properly signed and visible                              |
| <input type="checkbox"/> Adequate security day and night                                      | <input type="checkbox"/> Location indicated on Incident Base map  |
| <input type="checkbox"/> Effective dust abatement procedures                                  | <input type="checkbox"/> Adequate mechanical supplies and staff on hand or ordered                        |
| <input type="checkbox"/> Bulletin boards utilizing safety messages, maps, traffic plans, etc. | <input type="checkbox"/> Windshield cleaning equipment available  |
| <input type="checkbox"/> Traffic plan developed and posted                                    | <input type="checkbox"/> Adequate lighting  |
| <input type="checkbox"/> Trip hazards covered, buried, or adequately signed                   | <input type="checkbox"/> Personnel aware of and use proper lifting techniques using proper body mechanics |
| <input type="checkbox"/> Trash removal maintained to discourage wildlife encroachment         | <input type="checkbox"/> Sufficient safety gear available   |
| <input type="checkbox"/> MSDS available   | <input type="checkbox"/> Flammable liquids properly stored and marked                                     |
| <input type="checkbox"/> First Aid kit available  |   |

### FUELING AREAS

- |   |   |
|---|---|
| <input type="checkbox"/> Adequate separation from other areas, vegetation (25FT), ignition (50ft) | <input type="checkbox"/> Trash removal maintained to discourage wildlife encroachment |
| <input type="checkbox"/> Barriers provided to exclude vehicle traffic in fuel storage areas       | <input type="checkbox"/> Properly signed (no smoking)                                 |
| <input type="checkbox"/> Closed containers for oily rags located on flat grounds                  | <input type="checkbox"/> Current ABC Extinguisher at fueling station                  |
|   | <input type="checkbox"/> Drive through access route marked                            |
|   | <input type="checkbox"/> Ground protector at fueling dock                             |
|   | <input type="checkbox"/> Emergency Shut off identified                                |

### ELECTRICAL EQUIPMENT/LIGHTS & GENERATORS

- |  |   |
|--|---|
| <input type="checkbox"/> Properly located with respect to noise and CO emissions | <input type="checkbox"/> Unit properly stored/parked (Tires Chalked/Hitch Flagged)    |
| <input type="checkbox"/> Trip hazards mitigated                                  | <input type="checkbox"/> Unit properly grounded                                       |
| <input type="checkbox"/> All circuit breakers functioning                        | <input type="checkbox"/> Fuel properly stored   |
| <input type="checkbox"/> GFI protection provided as needed                       | <input type="checkbox"/> Proper warning signs/labels used on all panels and equipment |

### SANITATION

- |  |  |
|--|--|
| <input type="checkbox"/> Adequate number of toilets and properly located (1 for every 15 people) | <input type="checkbox"/> Wash stations with soap and water         |
|  | <input type="checkbox"/> Serviced on a regular basis (Service Log) |