NERV

(NATIONAL EMERGENCY RENTAL VEHICLES)

TRAVELER RENTAL VEHICLE CHECKLIST

TRAVELER/OPERATOR NAME & CONTACT INFO:	HOME UNIT SUPERVISOR NAME & CONTACT INFO:
Name:	
Phone #:	Name:
Email:	Phone #:
Agency:	Email:
*HOST DISPATCH CENTER CONTACT INFO:	INCIDENT NAME
Phone:	
Email:	INCIDENT # (i.e., XX-XXX-XXXXXX)
	DECOURAGE ORDER #
*(The host dispatch unit reserving the vehicle for the	RESOURCE ORDER #:
individual driver, the local unit, or for incident ground	RENTAL AGREEMENT #:
support)	KENTAL AOKELMENT #.
BEGINNING MILEAGE:	Person-to-person transfers can only be facilitated by
	dispatch. THIS SECTION SHOULD ONLY BE FILLED OUT
ENDING MILEAGE OF VEHICLE WHEN	BY DISPATCH
RETURNED OR TRANSFERED:	Was this vehicle reassigned? YES NO
	(If YES, then fill in New Traveler/Operator information below)
VEHICLE MAKE/MODEL:	NEW TRAVELER/OPERATOR NAME & CONTACT INFO:
VEHICLE PLATE# / STATE:	Name:
VEHICLE FLATE#/STATE.	Phone #:
VEHICLE VIN #:	Email:
	Date of reassignment:
	Resource Order #:
This checklist is required to be e-mailed to the NERV Program pre- and post-mobilization:	
SM.FS.NERV@usda.gov	
☐ I have a valid state-issued driver's license.	
☐ I have fulfilled/understand my local unit's/agency's driving program requirements, training, and paperwork.	
☐ I will ensure that "Rental Vehicle Authorized" is note	ed on all resource orders associated with my assignment(s) to
☐ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th	ed on all resource orders associated with my assignment(s) to e appropriate vehicle type was rented.
 □ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p 	ed on all resource orders associated with my assignment(s) to e appropriate vehicle type was rented. icking up the vehicle.
 □ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick 	ed on all resource orders associated with my assignment(s) to e appropriate vehicle type was rented.
 □ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick full tank of gas. 	ed on all resource orders associated with my assignment(s) to e appropriate vehicle type was rented. icking up the vehicle. ing up the vehicle and will ensure the vehicle is returned with a
 □ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick full tank of gas. □ I will perform a pre-use inspection when picking up 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In the vehicle was rented. It is in the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including).
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the results. 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. Sing up the vehicle and will ensure the vehicle is returned with a set the vehicle and take note of any damages (including tental vehicle diagram with rental agency personnel.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the re I am responsible for the custody of the vehicle and the 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. Sing up the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including tental vehicle diagram with rental agency personnel. Stracking its use from pick-up to return or vehicle transfer.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the responsible for the custody of the vehicle and the lift the vehicle is damaged in travel status or at the in 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. Sing up the vehicle and will ensure the vehicle is returned with a street vehicle and take note of any damages (including tental vehicle diagram with rental agency personnel. Stracking its use from pick-up to return or vehicle transfer. Cident, I will complete the required forms listed in the
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the responsible for the custody of the vehicle and the lift the vehicle is damaged in travel status or at the in 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. Sing up the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. Eracking its use from pick-up to return or vehicle transfer. Cident, I will complete the required forms listed in the cet my hiring supervisor to inform him/her of the damages
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the re I am responsible for the custody of the vehicle and the light of the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. submitted to my hiring unit's incident business lead 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. It includes the vehicle and will ensure the vehicle is returned with a set the vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. It is use from pick-up to return or vehicle transfer. It is use from pick-up to return or vehicle transfer. It is is use from pick-up to return or vehicle transfer. It is is the content of the damages of the vehicle, forms/photos will be or administrative point of contact and NERV.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that the I will decline all insurance coverage options when pelic I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking uper photos). Damages will be discussed/noted on the result of I am responsible for the custody of the vehicle and the I have solved. If the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. submitted to my hiring unit's incident business lead When the vehicle is transferred by dispatch to a new 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In the vehicle and will ensure the vehicle is returned with a sental vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. It is tracking its use from pick-up to return or vehicle transfer. It is cident, I will complete the required forms listed in the cet my hiring supervisor to inform him/her of the damages upon return of the vehicle, forms/photos will be or administrative point of contact and NERV.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that the I will decline all insurance coverage options when pelic I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking uper photos). Damages will be discussed/noted on the responsible for the custody of the vehicle and the I am responsible for the custody of the vehicle and the I have solved in th	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In its properties to the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. It is tracking its use from pick-up to return or vehicle transfer. It is complete the required forms listed in the cut my hiring supervisor to inform him/her of the damages upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. It is traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that the I will decline all insurance coverage options when pelic full tank of gas. I will perform a pre-use inspection when picking uper photos). Damages will be discussed/noted on the responsible for the custody of the vehicle and the I am responsible for the custody of the vehicle and the NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. Submitted to my hiring unit's incident business lead When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV of NERV Program in the required PDF format and file 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In its properties it is included by the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. It is it is it is it is in the ental take in the required forms listed in the ental take in the ental take in the ental supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. It is interest to the home unit dispatch, or to incident documents as indicated below and e-mail them to the naming convention.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the replace of the vehicle and the photos. I am responsible for the custody of the vehicle and the language of the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. Submitted to my hiring unit's incident business lead When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV of NERV Program in the required PDF format and file The NERV Cover Sheet, this Checklist, the Resource 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In its properties in the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. It is tracking its use from pick-up to return or vehicle transfer. It is is to inform him/her of the damages and in the city my hiring supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. It is traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the maming convention.
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the rephotos). Damages will be discussed/noted on the rephotos. I am responsible for the custody of the vehicle and the light of the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. Submitted to my hiring unit's incident business lead When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV on NERV Program in the required PDF format and file The NERV Cover Sheet, this Checklist, the Resonant pre-/post-inspection forms, and damage/accordinates. 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle and will ensure the vehicle is returned with a street vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. Cracking its use from pick-up to return or vehicle transfer. Coident, I will complete the required forms listed in the cet my hiring supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. We traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the maming convention. Sident forms (if applicable) will remain with the vehicle until
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the rephotos. Damages will be discussed/noted on the rephotos. I am responsible for the custody of the vehicle and the lift the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. Submitted to my hiring unit's incident business lead When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV NERV Program in the required PDF format and file The NERV Cover Sheet, this Checklist, the Resourany pre-/post-inspection forms, and damage/accetted the required is returned or transferred. When the vehicle is returned or transferred. 	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle and will ensure the vehicle is returned with a street vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. Stracking its use from pick-up to return or vehicle transfer. Cident, I will complete the required forms listed in the cit my hiring supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. We traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the naming convention. Ince Order(s), a copy of the Commercial Rental Agreement,
 I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th I will decline all insurance coverage options when p I will decline the pre-paid refueling option when pick full tank of gas. I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the relative photos. Damages will be disc	do on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. Tracking its use from pick-up to return or vehicle transfer. Cident, I will complete the required forms listed in the cott my hiring supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. We traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the naming convention. Since Order(s), a copy of the Commercial Rental Agreement, sident forms (if applicable) will remain with the vehicle until nicle is returned or transferred, all documents will be combined ag convention (AB-CDE-000000_O-1-Plate#) and emailed to maintain copies of all documents for my records.
□ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick full tank of gas. □ I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the re □ I am responsible for the custody of the vehicle and to □ If the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. submitted to my hiring unit's incident business lead □ When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV on NERV Program in the required PDF format and file □ The NERV Cover Sheet, this Checklist, the Resourant pre-/post-inspection forms, and damage/acce the vehicle is returned or transferred. When the vehicle and scanned as one PDF file with the correct naming my host dispatch and the NERV program and I will □ I will perform a post-use inspection upon return of the state of the sum of the paper when the vehicle is returned or transferred.	do on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. Sing up the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. Stracking its use from pick-up to return or vehicle transfer. Cident, I will complete the required forms listed in the extract my hiring supervisor to inform him/her of the damages. Upon return of the vehicle, forms/photos will be or administrative point of contact and NERV. We traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the maming convention. Surce Order(s), a copy of the Commercial Rental Agreement, sident forms (if applicable) will remain with the vehicle until nicle is returned or transferred, all documents will be combined by convention (AB-CDE-000000_O-1-Plate#) and emailed to maintain copies of all documents for my records.
□ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick full tank of gas. □ I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the relation photos. Damages will consider the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV on NERV Program in the required PDF format and file. □ The NERV Cover Sheet, this Checklist, the Resourch prost-inspection forms, and damage/account photos. Damages will not cut/sep and scanned as one PDF file with the correct naming my host dispatch and the NERV program and I will perform a post-use inspection upon return of the I am responsible for all lost keys and will not cut/sep	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. Sicking up the vehicle. The vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including ental vehicle diagram with rental agency personnel. The vehicle, forms/photos will be or administrative point of contact and NERV. The vertical vehicle diagram with the vehicle until diagram with the vehicle and will note any damages (including photos). The vehicle and will note any damages (including photos). The vehicle and will note any damages (including photos).
□ I will ensure that "Rental Vehicle Authorized" is note ensure payment coverage of the vehicle and that th □ I will decline all insurance coverage options when p □ I will decline the pre-paid refueling option when pick full tank of gas. □ I will perform a pre-use inspection when picking up photos). Damages will be discussed/noted on the re □ I am responsible for the custody of the vehicle and to □ If the vehicle is damaged in travel status or at the in NERV SOP, arrange for an investigation and contact and status of the paperwork and damaged vehicle. submitted to my hiring unit's incident business lead □ When the vehicle is transferred by dispatch to a new ground support, I will complete the required NERV on NERV Program in the required PDF format and file □ The NERV Cover Sheet, this Checklist, the Resourant pre-/post-inspection forms, and damage/acce the vehicle is returned or transferred. When the vehicle and scanned as one PDF file with the correct naming my host dispatch and the NERV program and I will □ I will perform a post-use inspection upon return of the state of the sum of the paper when the vehicle is returned or transferred.	ed on all resource orders associated with my assignment(s) to be appropriate vehicle type was rented. In the vehicle and will ensure the vehicle is returned with a state vehicle and take note of any damages (including tental vehicle diagram with rental agency personnel. It is tracking its use from pick-up to return or vehicle transfer. It is is use from pick-up to return or vehicle transfer. It is is use from pick-up to return or vehicle transfer. It is is use from pick-up to return or vehicle transfer. It is is the property of the damages of the vehicle, forms/photos will be or administrative point of contact and NERV. It is traveler, to the home unit dispatch, or to incident documents as indicated below and e-mail them to the maming convention. Increc Order(s), a copy of the Commercial Rental Agreement, is ident forms (if applicable) will remain with the vehicle until incle is returned or transferred, all documents will be combined agreement or transferred, all documents will be combined agreement.

I have read and understand all items in this checklist. I also understand that failure to comply with the mandatory requirements of the NERV program may result in the loss of all rental vehicle privileges.