



Fire Management Board

Meeting Minutes – 17 December 2014

FMB Participants	<p>Executive Board: Aitor Bidaburu (USFA), Bill Kaage, Chair (NPS), Erin Horsburgh (OAS), Frank Guzman (USFS), Howard Hedrick (BLM), John Segar (FWS), Lyle Carlile (BIA), Steve Gage (USFS). Not present: Dich Bahr (OWF), Aitor Bidaburu (USFA), Ron Bertsch (USFS)</p> <p>Program Management Unit: Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison).</p>
Other Participants	<p>Mark Koontz (NPS FFATG Representative), Eric Torres-Jacquez (NPS IT), Elaine Waterbury (NWCG Planning and Management Branch Coordinator), Frankie Romero (USFS Representative, Fuels Management Committee), Kim VanHemelryck (FWS Representative, Fuels Management Committee), Dave Mueller, BLM Representative, Fuels Management Committee), John Cissel (Program Manager, Joint Fire Science).</p>

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Meeting Minutes	Bill Kaage	N/A
2	Request: Approval of the Changes to the 2015 Interagency Standards for Fire and Fire Aviation Operations (i.e. Redbook).	Mark Koontz	Approved with signatures.
3	Request: National Multi-Agency Coordinating Group (NMAC) Letter: Emergency Wildfire Management IT Support Requirements	Eric Torres-Jacquez	<p>Approved.</p> <p>Communicate via memorandum to Interior Advisory Board (ITAB) and the Program Board (PB) to identify issues and set expectations for the pursuit of resolution, short and long term objectives and timeframes by 09 January 2015. (Bill Kaage, Aitor Bidaburu, and Eric Torres-Jacquez)</p> <p>Communicate via cover memorandum purpose and intent of the issues identified in the NMAC letter to the Geographic Area Coordinating Group Advisory Council (GACGAC) by 09 January 2015. (Bill Kaage, Aitor Bidaburu, and Eric Torres-Jacquez)</p>
4	Request: Approval of the recommendation to renew the Wildland Fire Information Systems Interconnection Memorandum of Understanding (MOU) with the addition of	Eric Torres-Jacquez	<p>Approved.</p> <p>The Fire Management Board (FMB) validated the role and</p>

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	the Office of Wildland Fire (OWF) as a signator.		<p>value of having a Wildland Fire Information and Technology (WFIT) level Memorandum of Understanding (MOU) among parties of interconnecting IT systems.</p> <p>Subsequent memorandum to the Fire Executive Council (FEC) will be revised and delivered 21 January 2015. (Bill Kaage and Eric Torres-Jacquez)</p>
5	Request: Support for the draft Evolving Incident Management (EIM) Project Team Action Plan.	John Segar	<p>Approved.</p> <p>Recommendations will be refined and strengthened as to reflect how best to achieve the collective goals of Evolving Incident Management (EIM).</p> <p>Comments to Items A & B of the draft EIM Project Team Action Plan will be delivered to John Segar by 9 January 2015. Comments to Items C & D of the draft EIM Project Team Action will be delivered to Bill Kaage by 7 January 2015. (All FMB Members)</p> <p>Define Fire Management Board (FMB) expectations for the continuation of EIM work by NWCG by 21 January 2015. (Bill Kaage, John Segar, Paul Schlobohm)</p>
6	Status Report: Interior Advisory Board (ITAB) Activity	John Segar	<p>Brief presentation included updates on lines of business data requirements, FTP site and Fire Occurrence. Wildland Fire IT (WFIT) framework is gaining momentum.</p>
7	Status Report: Support for proposed Fire Management Board (FMB) relationships with various inherently federal business groups (follow-up to FMB Memorandum No. 14-002).	Paul Schlobohm	<p>Approved.</p> <p>The Fire Management Board (FMB) endorsed the recommendations and has concluded that the relationships presented with these groups are appropriate. Further, the FMB certifies a mechanism to enable support and coordination with each entity and recognizes this is one part of an overall strategy that is evolving and requires governance and evaluation mechanisms that are adaptive and flexible.</p> <p>The Fire Management Board, in consultation with the Chair of each federal business group, will complete Charter template(s) by 21 January 2014. (Bill Kaage and Paul</p>

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			<p>Schlobohm)</p> <p>Actively work with the directors of the National Wildland Fire Training Center (Mike Peitz), Joint Fire Sciences Program (John Cissel) and Geographic Area Training Center(s) (Deb Fleming/Renee Beams) in preparation for an outreach presentation in February/March 2015. (Frank Guzman).</p> <p>Update and formalize the document outlining proposed relationships which includes adding a section capturing projects and/or task groups (i.e. Human Factors, Aviation Strategy, & EIM) by 21 January 2015. (Bill Kaage and Paul Schlobohm)</p>
8	Status Report: Fire Executive Council (FEC) Taskings: Human Factors & Performance and Aviation Strategy	Bill Kaage	<p>The Fire Executive Council (FEC) is managing the Human Factors assignment from which the Fire Management Board (FMB) may receive a tasking that could impact content and expectations for the 2015 fire refresher.</p> <p>The Fire Executive Council (FEC) embraced the developments of the Aviation Strategy task group. A formal tasking memorandum will be addressed from the Fire Management Board (FMB) to the National Wildfire Coordinating Group (NWCG) requesting the assistance of the National Interagency Aviation Committee (NIAC) to engage with the development of the Aviation Strategy by 09 January 2015. (Bill Kaage and Paul Schlobohm)</p>
9	Status Report: Fuels Workforce Development – NWCG Fuels Management Committee Presentation	Frankie Romero	<p>Presentation focused on the recommendations for career advancement in Interagency Fuels which included: a) a center of practice for fuels management & fire science; b) professional certification; and c) investment to address recurring training gaps.</p> <p>Proposed training capacity aligns with the Fire Management Board (FMB) plan to review training status in February/March 2015 (refer to Topic 7).</p> <p>Further, discussion of how to better interweave the proposal with the Cohesive Strategy for measurements of success.</p>

10 Status Report: Joint Fire Science Program (JFSP) Update

John Cissel

Presentation included highlights of some of the results for Joint Fire Science Program (JFSP) this year including emerging management needs and potential future topics. JFSP was chartered by the Fire Executive Council (FEC) in Sept. 2014 and seeks to coordinate with the Fire Management Board (FMB).