



Executive Board Primary Members: Aitor Bidaburu (USFA) — Chair, Erik Litzenberg (IAFC) — Vice Chair, Brian Achziger (BLM), Heath Cota (USFS), Jim Durglo (ITC), Garth Fisher (BIA), Greg Smith (NASF), Russell Babiak (NPS — Acting), Anne Jewell (DoD),

Associate Members: Annie Benoit (OWF), Heath Hockenberry (NWS), Parimal Kopardekar (NASA), Mike Rubenstein (IMTA)

NWCG Staff: Katie Wood (NWCG Program Manager), Sarah Lee (Deputy Program Manager), Erica Lamb (Coordinator), Dave Schultz (Coordinator), Colby Jackson (Acting — Training Program Manager), Chelsea McKinney (Publications Manager), Kelly Houghton (IPTM Project Manager), Joe Schindel (Audiovisual Specialist, EB Facilitator)

Guests: Michael Froelich (IPSC), Sara Sink (WFLP Governing Board), Rick Gividen (WFLP), Ryan Sundberg (DoD), Steven Weidner (NASA)

Topic & Notes	Decision/Action Item
<p>Incident Management Team Course Steering Committee (IMTCSC) — Monthly Update:</p> <ul style="list-style-type: none">• S-320, Introduction to Incident Management Teams:<ul style="list-style-type: none">◦ NWCG is identifying editorial errors and coordinating with the contractor to finalize the content.◦ The course is progressing toward certification, with a targeted release on the Wildland Fire Learning Portal (WFLP) in mid-December.◦ NWCG plans to schedule an After-Action Review (AAR) to discuss successes and identify areas for improvement as additional courses are developed.• S-420, Intermediate Incident Management:<ul style="list-style-type: none">◦ IMTCSC has finalized course materials for the alpha test course, scheduled for December 1 — 5, 2025, in Tucson, AZ.◦ A follow-up in-person meeting is being planned after the alpha test course to prepare for the beta test course, scheduled for April 13–17, 2026 in Bakersfield, CA.◦ Members from the Incident and Position Standards Committee (IPSC), NWCG Staff, Leadership Committee (LC), and Geographic Area Training Representatives (GATRs) are planning on attending both test courses.	<p>ACTION ITEM: Schedule an AAR for S-320 (TBD 2026).</p>



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<p><i>NWCG Standards for Wildland Fire Position Qualifications, PMS 310-1 (IPTM Changes Only) Updates:</i></p> <ul style="list-style-type: none">As part of the Incident Performance and Training Modernization (IPTM) effort, the <i>NWCG Standards for Wildland Fire Position Qualifications</i>, PMS 310-1 is undergoing its annual update for January 2026, which will include 124 IPTM-specific changes, affecting:<ul style="list-style-type: none">36 positionsSubstantial increase in required Instructor-led Training (ILT) hours in the position qualification pathways.Substantial increase in required Online Training (OLT) hours in position qualification pathways.NWCG Staff noted that the IPTM effort has highlighted the wildland fire community's request for more structured training in addition to on-the-job training (OJT). To date, no reductions in training have been recommended through IPTM.<ul style="list-style-type: none">The Executive Board (EB) acknowledged the need for a broader discussion on the topic and requested it be added to the January agenda.	<p>ACTION ITEMS: Add to January Agenda — IPTM discussion on the validity of the objectives and workload based on lessons learned to date. Re-display IPTM training data to reflect impacts of new courses and impacts on the overall qualification system.</p>
<p>Wildland Fire Learning Portal (WFLP) Quarterly Update:</p> <ul style="list-style-type: none">In 2025, the WFLP gained over 43,000 new users<ul style="list-style-type: none">Most users are from state and local municipalities.Approximately 70,000 active accounts are accessed annually.The training courses are accessed online, but the WFLP is also utilized for in-person delivery.The group was informed that Multifactor Authentication (MFA) using email will become a mandatory requirement. This change has been communicated to users and posted on the WFLP website.An overview of the standard course evaluation hosted on WFLP was shown.	
<p>Lightning Round and Action Item Review:</p> <ul style="list-style-type: none">The LC will meet in Ventura, CA in Spring 2026.The Risk Management Committee (RMC) has amended the Faller 3 Transition Plan to help address frequently asked questions (RMC-m-25-02).The National Coordination System Committee (NCSC) has developed a new form, <i>NWCG Standardized Flight Schedule Form</i>, PMS 249 in conjunction with the National Interagency Aviation Committee (NIAC) which will be presented to the EB in January 2026.The EB will begin considering nominations for the NWCG Annual Awards next month.	<p>ACTION ITEM: EB should be prepared to submit names at the December Meeting for the NWCG Annual Awards.</p>



NWCG Meeting Notes

November 18, 2025

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<ul style="list-style-type: none">• The National Weather Service is seeking feedback on proposed changes to the Red Flag Warning System. Comments are being accepted through the end of January 2026.• The Complex Incident Management Course (CIMC) is being hosted this week in Maine.• The IMTA Annual Conference is scheduled for the week of February 2, 2026, in Tacoma, WA.	
<p>Closed Session Discussion Topics — November 18, 2025:</p> <ol style="list-style-type: none">1. S-290, Intermediate Wildland Fire Behavior, Delivery2. SO 3443 and SM 1078-017 and Federal Supplement Positions3. Annual Meeting Delay Potential4. Committee Reorganization Updates5. December Meeting Decision Items	<p>DECISION: Multiple modalities (ILT/OLT/Blended) will not be created/maintained for NWCG training courses, unless a clear exception is agreed upon.</p> <p>ACTION ITEM: USFS and BIA will generate a problem statement to better articulate the delivery concerns associated with S-290. NWCG staff will research potential technical solutions.</p> <p>ACTION ITEM: New NWCG incident position requests, such as HMLR, will include the impacts and trade-offs in the briefing paper.</p> <p>ACTION ITEM: Primary member agencies who have not submitted their committee names need to complete as soon as possible.</p> <p>ACTION ITEM: Further discuss IT barriers for TM-21-004 and potential solutions in January 2026.</p>



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	ACTION ITEM: NWCG to develop a needs-based briefing paper for any LMS system hosting NWCG courses.