



**Executive Board Primary Members (EB):** Aitor Bidaburu (USFA) — Chair, Erik Litzenberg (IAFC) — Vice Chair, Brian Achziger (BLM), Heath Cota (USFS), Jim Durglo (ITC), Eric Ellison (BIA—Acting), Casey Teske (NPS), Anne Jewell (DoD), Greg Smith (NASF), Jon Wallace (FWS)  
**Associate Members:** Annie Benoit (OWF), Heath Hockenberry (NWS), Parimal Kopardekar (NASA), Mike Rubenstein (IMTA)

**NWCG Staff:** Katie Wood (NWCG Program Manager), Sarah Lee (Deputy Program Manager), David Schultz (Coordinator), Erica Lamb (Coordinator), Toni Suminski (Training Program Manager), Chelsea McKinney (Publications Manager), Eric Coulter (Communications Lead), Darci Drinkwater (Executive Secretary)

**Guests:** Steve Weidner (NASA), Ryan Sundberg (DoD), Micheal Froelich (IPSC), Mark Hnat (EMC)

Topic & Notes	Decision/Action Item
<p><b>Incident Performance and Training Modernization (IPTM) - Monthly Update:</b></p> <ul style="list-style-type: none"> <li>• History of IPTM:           <ul style="list-style-type: none"> <li>○ 2015 – Executive Board (EB) Tasking to conduct a NWCG training system assessment.</li> <li>○ 2017-2022 – NWCG updated four courses.</li> <li>○ 2023 – Approval of 27.5M for IPTM efforts, initiated first ten positions.</li> <li>○ 2024 Rodeo – Next 16 positions.</li> <li>○ 2025 Rodeo – Additional 12 low/low positions.</li> <li>○ With current staffing levels it would take 26 years to complete the IPTM effort internally.</li> <li>○ Met last December with the EB, parent committees, and NWCG Staff to work through agency misalignment, vetting, and responsibilities.</li> </ul> </li> <li>• Position project timelines:           <ul style="list-style-type: none"> <li>▪ Due to fire season the average position is taking 22 months to complete.</li> <li>▪ 20 low positions can be completed.</li> <li>▪ Five to seven high positions can be completed.</li> </ul> </li> <li>○ Kick off high-level of effort positions in the fall and low-level positions in the spring to align training development with SME availability/fire season.</li> <li>• Evaluation process:           <ul style="list-style-type: none"> <li>○ New field review process which allows for curriculum that has not been certified to be tested in the field without necessarily having NWCG Staff present.</li> <li>○ Completed S-271, Helicopter Crewmember field review course last week.</li> </ul> </li> </ul>	<p>N/A</p>



Topic & Notes	Decision/Action Item
<ul style="list-style-type: none"><li>▪ Instructors were able to move through the course and implement the skill assessment with zero prompts from NWCG staff.</li><li>▪ Instructors struggled with simulations and correlating the Incident Position Standards (IPS) to the Next Generation Position Task Book (Next Gen PTB) and the curriculum.</li><li>▪ Need to increase instructor preparation for delivering performance-based training.</li><li>▪ Solutions – enhancing M-410, Facilitative Instructor, and encouraging the change of the wildland fire culture to embrace performance-based training.</li><li>• Maintenance plan:<ul style="list-style-type: none"><li>○ Draft will be available in the fall of 2025.</li><li>○ Finding the balance between NWCG Staff and Committee engagement.</li><li>○ IPS changes will be the driver of curriculum changes.</li></ul></li><li>• 2023 to Date:<ul style="list-style-type: none"><li>○ Published 21 positions with updated Incident Position Descriptions (IPDs), IPS, and Next Gen PTBs.</li><li>○ 22 positions with IPD/IPS/Next Gen PTBs in progress.</li><li>○ Six training courses are completed.</li><li>○ Eight Job Aids are completed.</li><li>○ 16 training courses in progress.</li></ul></li><li>• Contracting:<ul style="list-style-type: none"><li>○ Call Order 2 (Incident Management Team Courses) – extended through July 2026.</li></ul></li><li>• Tentative Fall 2025 Positions:<ul style="list-style-type: none"><li>○ Helicopter Manager, Single Resource (HMGB)</li><li>○ Heavy Equipment Boss, Single Resource (HEQB)</li><li>○ Incident Commander Type 4 (ICT4)</li><li>○ Single Engine Airtanker Manager (SEMG)</li><li>○ Ramp Manager (RAMP)</li></ul></li></ul>	
<p><b>Incident Management Team Course Steering Committee (IMTSC) - Update:</b></p> <ul style="list-style-type: none"><li>• Incident and Position Standards Committee (IPSC) is developing a transition plan for S-320, Introduction to Incident Management Teams.</li><li>• IMTSC met in-person last month in Boise for the ‘intermediate’ course analysis.</li></ul>	<p>May 7 Executive Session — APPROVAL of IMTSC roster. APPROVAL of the ‘intermediate’ course length and for the contractor to begin work.</p>



Topic & Notes	Decision/Action Item
<ul style="list-style-type: none"> <li>○ Intermediate course will bridge the gap between S-320, Introduction to Incident Management Teams, Complex Incident Management Course (CIMC), and S-520, Advanced Incident Management. <ul style="list-style-type: none"> <li>▪ Existing simulation materials from CIMC being leveraged.</li> </ul> </li> <li>○ Alpha test course planned for late November/December and Bravo test course February/March. <ul style="list-style-type: none"> <li>▪ Dates need to be finalized by June 13th for contracting purposes.</li> </ul> </li> <li>○ The committee is working to reduce its size for improved efficiency <ul style="list-style-type: none"> <li>▪ Created smaller working groups with subject matter experts.</li> </ul> </li> </ul>	
<p><b>Emergency Medical Committee (EMC) Interim Rapid Extraction Module Support (REMS) Requirements:</b></p> <ul style="list-style-type: none"> <li>● EB approved the <i>NWCG Standards for Rapid Extraction Module Support</i>, PMS 552 interim direction to change to the Single Resource Boss requirement to Firefighter Type 1 due to administrative barriers at the March 26<sup>th</sup> executive session.</li> <li>● EMC Memorandum 25-001 provides interim guidance on the training and qualification requirements for the REMS leader – Single Resource Boss (SRB) Qualified position, in accordance with Type I and Type II REMS team standards specified in PMS 552. <ul style="list-style-type: none"> <li>○ Given administrative barriers, the SRB requirement for Type I and Type II REMS teams is not feasible at this time.</li> <li>○ Until the barriers are addressed, at least one member of the Type I or Type II REMS team shall be qualified as a Firefighter Type 1 (Squad Boss) (FFT1) and designated as the REMS Leader.</li> <li>○ REMS teams staffed in this manner will be considered compliant with the June 2024 standard outlined in PMS 552.</li> <li>○ No other changes to PMS 552 will be made.</li> <li>○ Interim change is effective immediately and will remain in place until further notice.</li> </ul> </li> </ul>	<p>APPROVAL of EMC Memorandum 25-001 with no other changes to the PMS 552 at this time. Interim change is effective immediately and will remain in place until further notice.</p> <p>Draft tasking memorandum from EB to EMC to develop alternatives for REMS resource staffing.</p>
<p><b>EB Memorandum No. 24-006: NWCG Pause on New Incident Positions and Courses – Extension Discussion and Next Steps:</b></p> <ul style="list-style-type: none"> <li>● Memo 24-006 outlines a tactical pause for new incident positions and training course requests. <ul style="list-style-type: none"> <li>○ Strategically prioritizing and balancing NWCG committee/subgroup and staff workloads.</li> <li>○ Addresses key vacancies and allows focus on priority initiatives (IPTM and Complex Incident Management [CIM]).</li> </ul> </li> </ul>	<p>APPROVAL of an extension to the pause memorandum. Issue a new memorandum to emphasize the priority of IPTM completion and that the pause will in effect until such completion.</p>



Topic & Notes	Decision/Action Item
<ul style="list-style-type: none"><li>• Extension is necessary due to ongoing high workloads, staffing shortages (30% vacancy rate), 310-1 changes due to IPTM, and organizational reorganization.</li><li>• The goal is to maintain focus on high priority tasks while remaining flexible to handle exceptions to Memo 24-006.</li></ul>	EB agreed to hold a December strategic meeting with IPSC and NWCG Staff to clarify requests for change, discuss agency vetting, and work through system efficiencies.
<p><b>Wildland Fire Leadership Council (WFLC) – Update:</b></p> <ul style="list-style-type: none"><li>• Introduction of new members and political appointees.</li><li>• Discussion centered on new administration priorities, particularly the USDA focus is on high-risk landscapes and resource optimization.</li><li>• WFLC priorities review:<ul style="list-style-type: none"><li>○ All-hands, all-lands approach to increased management.</li><li>○ Smoke management and air quality.</li><li>○ Innovation and technology.</li></ul></li><li>• Discussed need for streamlined processes for resource mobilization.</li><li>• Discussion on wildland urban interface fires and the roles/responsibilities of different agencies in responding to these incidents.</li><li>• A post-fire mitigation work group was formed.</li><li>• Day two was a field visit to the Valley Fire site.<ul style="list-style-type: none"><li>○ Provided a practical demonstration of fire response efforts.</li></ul></li><li>• Noted the 150-wildland fire legislative actions.<ul style="list-style-type: none"><li>○ The draft Fix our Forest Act was highlighted.</li></ul></li></ul>	N/A