



NATIONAL WILDFIRE COORDINATING GROUP

NWCG Tasking Memorandum 23-001-AMENDED II

March 14, 2025

TO: Michael Froelich, Chair, Incident and Positions Standards Committee (IPSC)
Bill Miller and Jay Mickey, IMT Courses Steering Committee (IMTCSC)

FROM: Aitor Bidaburu, Chair, NWCG Executive Board **JOSE A BIDABURU**
Digitally signed by JOSE A BIDABURU
Date: 2025.03.14 06:46:06 -06'00'

SUBJECT: Establishment of New Incident Management Team Courses **AMENDMENT II**

**Amended text is denoted in bold.*

Purpose: This memorandum communicates the NWCG Executive Board (EB) decision to establish basic, **intermediate**, and advanced incident management courses to support Complex Incident Management (CIM).

The NWCG EB supports the systemic change from Type 1 and 2 Command and General Staff (C&G) to Complex C&G, and recognizes the need for new **three-tiered** training courses to support development of Complex C&G trainees.

Tasking and Deliverable: The NWCG EB tasked IPSC to establish a new Incident Management Team (IMT) Course Steering Committee leveraging the S-520/620 Course and Complex Incident Management Course (CIMC) Steering Committees while adding Type 3 IMT perspectives to blend existing course objectives, content, and methodology. The intent is to have a systems approach to IMT training **that facilitates progression from basic to intermediate and from intermediate to advanced**. A single steering committee will oversee **all three** courses to ensure curriculum alignment. IPSC will ensure that the NWCG IMT Course Steering Committee coordinates with the CIMC Steering Committee to align course content and materials.

The IMT Course Steering Committee and the NWCG Training Program are tasked to design **and finalize three** new IMT training courses: a 'basic' IMT course (designated S-320, Introduction to Incident Management Teams), **an 'intermediate' IMT course**, and an 'advanced' IMT course.

Amended timelines for these courses:

- S-320, Introduction to Incident Management Teams, to be available to the field by December 2025.
- **The 'intermediate' IMT course to be available by December 2026.**
- **The 'advanced' IMT course will be assessed after the completion of the 'basic' and 'intermediate' courses.**

These courses may be available prior to the December dates, however their application to incident positions would not go into effect until updated in the *NWCG Standards for Wildland Fire Positions Qualifications*, PMS 310-1 by errata or normal revision schedules.

NWCG standards are interagency by design; however, the decision to adopt and utilize them is made independently by the individual member agencies and communicated through their respective directives systems.

Final course names and numbers will be determined following NWCG protocols upon course development. Position specific training will follow the NWCG Incident Performance and Training Modernization (IPTM) schedule.

In the interim, the S-520/620 Training Steering Committee will continue as a separate entity until the 'advanced' course is assessed.

Reference the current *NWCG Standards for Wildland Fire Position Qualifications*, PMS 310-1, <https://www.nwcg.gov/publications/310-1>, for all current position qualification requirements, including Position Task Books (PTBs) and Incident Position Descriptions (IPDs) for the seven Complex C&G positions.

Background: NWCG Tasking Memorandum 22-001 tasked IPSC to present course material that supports the development of CIM knowledge and skills to an audience of trainees new to the CIM environment. Based on the IPSC-2023-02 Memo presented at the February 2023 EB meeting and resulting discussions, the decision was made that IPSC will create one Steering Committee for basic and advanced IMT courses to work with the NWCG Training Program to develop new trainings to ensure a pathway into Complex C&G positions for Unit Leaders/Division Supervisors and Type 3 C&G responders. **The originally tasked basic and advanced courses were scheduled for delivery to the field by December 2024 and 2025.**

Contact: Aitor Bidaburu, Chair, jose.bidaburu@fema.dhs.gov or Carmen Thomason, NWCG Coordinator, cthomaso@blm.gov.

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