



# NWCG Meeting Notes

April 19, 2023

**Executive Board:** Kim Van Hemelryck (DOI OWF Liaison), Jeff Arnerberger (BLM), Garth Fisher (BIA), Jim Karels (NASF), Erik Litzenberg (IAFC), Dave Haston (USFS), Jim Shultz (NPS), Jim Durglo (ITC), Anne Jewell (DoD), Mike Ellsworth (Acting for FWS), Aitor Bidaburu (USFA Acting NWCG Chair)

**NWCG Staff:** Katie Wood (NWCG Program Manager), Katy O’Hara (Coordinator), Sarah Lee (Coordinator), Annie Benoit (Training Program Manager), Erica Lamb (Publications Manager), Chelsea McKinney (Acting IPTM Project Manager) Omaira Falcon (Webmaster), Darci Drinkwater (Executive Secretary)

**Guests:** Dana Lee (NPS), Toni Suminski (BLM)

Topic & Notes	Decision
<p><b>Type 1 Pathway Complex Incident Management (CIM):</b></p> <ul style="list-style-type: none"> <li>• A decision by the Executive Board (EB) will need to be made by June in order make all the changes in time for the <i>NWCG Standards for Wildland Fire Position Qualifications</i>, PMS 310-1.</li> <li>• Incident Positions and Standards Committee (IPSC) is looking for agency perspective from EB members.</li> <li>• When the Type 1 pathway gets turned off the Type 1 qualification will not be going away.               <ul style="list-style-type: none"> <li>○ Type 1 trainees will begin working towards Complex Incident Management (CIM) qualifications.</li> <li>○ Type 1 trainees will still be able to work on Type 1 position task books (PTBs) with Complex Incident Management Teams (CIMTs).</li> <li>○ The same process is currently in place for the Type 2 trainees.</li> </ul> </li> <li>• Once the decision has been made to shut down the Type 1 pathway correspondence will need to be sent out the field.               <ul style="list-style-type: none"> <li>○ Need to communicate earlier what will be happening in 2024.</li> </ul> </li> <li>• States wish to see CIM implementation first before Type 1 pathway is shut down.               <ul style="list-style-type: none"> <li>○ We could see the States complete CIM and then Type 1 qualifications.</li> </ul> </li> <li>• The Type 2 pathway is currently shut off.               <ul style="list-style-type: none"> <li>○ Eventually there will not be any more Type 2 trainees moving through the system.</li> </ul> </li> </ul>	<p>Extending transition period and will reevaluate in April of 2024 to make a decision by June 2024 regarding shutting down the Type 1 pathway by June 2024 for implementation January 2025.</p> <p>Need written confirmation from Federal Emergency Management Agency (FEMA) that CIM will be National Incident Management System (NIMS) compliant.</p>
<p><b>New Publications Review for Next Month’s Decision <i>NWCG Fire Prevention Education Team (FPET) Guide</i> PMS 474:</b></p> <ul style="list-style-type: none"> <li>• PMS 474 has been out of circulation for five years.               <ul style="list-style-type: none"> <li>○ Updating, no significant changes.</li> </ul> </li> </ul>	<p>Decision to approve PMS 474 will be on the May EB agenda.</p>
<p><b>New Publication- NWCG Standards for Mitigation in the Wildland Urban Interface (WUI), PMS 052:</b></p> <ul style="list-style-type: none"> <li>• Two comments from EB during the review period.</li> </ul>	<p>APPROVAL of PMS 052</p>

*Additional information beyond these meeting notes (i.e., handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website <https://www.doi.gov/foia/make-a-request>.*



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<ul style="list-style-type: none"> <li>○ Language will be reviewed to incorporate the comments in the cohesive strategy section.</li> </ul> <p><b>NWCG Work Priority Discussion:</b></p> <ul style="list-style-type: none"> <li>● EB wants to set reasonable expectations about workload and staffing needs. <ul style="list-style-type: none"> <li>○ Need realization of the complexity of decisions made by EB.</li> <li>○ Numerous big issues will be coming to NWCG in the future for example: public health, mental health, and smoke.</li> </ul> </li> <li>● National Oceanic and Atmospheric Administration (NOAA) is bringing on more staff and could assist NWCG staff where appropriate.</li> <li>● Large taskings have significantly increased the workload of staff and committees who are already at capacity. <ul style="list-style-type: none"> <li>○ Even though committee support is #3 on this year’s priority list, many committees are not feeling supported.</li> <li>○ Difficult to support committees that are not directly tied to large priority taskings.</li> <li>○ Key vacancies within NWCG staff.</li> <li>○ Grade levels within NWCG are not as competitive as other agencies.</li> <li>○ Cost of living in Boise continues to rise.</li> </ul> </li> <li>● EB requested that NWCG staff communicate when they are feeling over tasked.</li> <li>● Suggestions that futuring out what NWCG should look like in the next few years would be beneficial. <ul style="list-style-type: none"> <li>○ As NWCG is continually tasked with critical work, are they staffed appropriately?</li> <li>○ Look at skillset needs for future employees.</li> <li>○ Federal Futuring Committee could be used as a resource.</li> </ul> </li> <li>● Work needs to be prioritized on what best serves the field.</li> <li>● Committees can update courses that are not currently being worked on in the Incident Performance and Training Modernization (IPTM) effort. <ul style="list-style-type: none"> <li>○ Although NWCG Training staff does not currently have the bandwidth to provide much support to committees updating courses because their focus is the larger IPTM contract.</li> <li>○ Must make certain that NWCG Training is involved from the beginning.</li> </ul> </li> </ul>	<p>Commitment for a NWCG futuring meeting for three days after the November NWCG EB meeting. Bidaburu, Litzenberg, Jewell, Shultz, and Wood will draft an agenda.</p>

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