



NWCG Meeting Notes

July 15, 2020

Executive Board: Garth Fisher (BIA), Aitor Bidaburu (USFA), Dan Smith (NASF), Frank Guzman - Chair (USFS), Shane McDonald (FWS), Mark Koontz (NPS), Will May (IAFC), Jeff Arnberger (BLM), Heath Hockenberry (NWS), Tim Sexton (FS RD&A), Jim Durglo (ITC)

Not Present: Kim Van Hemelryck (DOI OWF Liaison)

NWCG Staff: Steve Shaw (NWCG Manager), Marley Marshall (Coordinator), Deb Fleming (Coordinator), Tim Blake (Coordinator), Jesse Bender (Publications Manager), Nancie Turner (Webmaster), Jeff Hughes (Training Program Manager)

Guests: L.J. Brown and Elden Alexander (COVID-19 Coordinators), Stew Richter (NAFRI), Lori Glaser and Annie Benoit (NWCG Training)

Topic & Notes	Decision
<p>COVID Activities:</p> <p>-- Update from COVID Coordinators</p> <ul style="list-style-type: none"> • Coordinators continue to find new groups to work with to ensure all information is being shared. • FMB updated guidance on laboratory testing. Individual agencies now issuing direction to employees. • NIAC Task Team has been a positive example of a group that is meeting and adjusting standards as the needs changes. • MPHAT will modify contact tracing guidance to tier off CDC. • FMB is considering interagency national guidance for the appropriate use of face coverings on incidents. <p>-- FMB COVID Module Request</p> <ul style="list-style-type: none"> • Additional videos have been uploaded and have approximately 1,000 views. • Email announcement went out July 1. Another one is pending to highlight new content. <p>-- FMB Website Move to NWCG Website</p> <ul style="list-style-type: none"> • Review new FMB page on NWCG website to transition information to a stable platform. 	<p>Keep COVID Coordinators on agenda each month.</p>
<p>NWCG Project Prioritization</p> <ul style="list-style-type: none"> • Review webpage with prioritization list. Will review at beginning of each monthly meeting and discontinue Publications Revision Status as separate document. 	<p>N/A</p>
<p>Training Season 2020/2021 – Virtual Classroom</p> <ul style="list-style-type: none"> • Concerns about impacts and limits to training season due to COVID-19 mitigations. • Memo requests training managers, course coordinators, and steering committee chairs consider courses for virtual delivery capability. • Koontz, Richter, and Shaw to revise memo and redistribute for final approval. 	<p>Approve memo, provided edits are made per discussion.</p>

Additional information beyond these meeting notes (e.g., handouts, presentations) will require a FOIA request to ensure proper privacy regulations are followed. Please request via email blm_fa_foia@blm.gov.



NWCG Meeting Notes

July 15, 2020

Topic & Notes	Decision
<p>Wildland Fire Learning Portal (WFLP) Update</p> <ul style="list-style-type: none"> • Memo will formally establish NWCG WFLP Governance Board and sunset Learning Portal Stakeholder Team. • Future discussions will determine whether Executive Board needs to weigh in on where NWCG curriculum is hosted. • Governance Board will continue to work through business rules to ease transition. 	<p>Approve memo as drafted for release.</p>
<p>Training Delivery Committee</p> <ul style="list-style-type: none"> • Executive Board identify representatives, and staff will work to stand up the committee. • Ensure appropriate communications in establishing new committee, to include a memo that explains purpose and intent of the Training Delivery Committee. 	<p>Approve draft mission, objectives, and representation for Training Delivery Committee.</p>
<p>IPDs, Performance Support Analysis Tool (PSAT), and Other Training Projects</p> <ul style="list-style-type: none"> • Review of IPDs that have been completed or drafted. IPDs are complete for 63% of positions. Majority of other positions are in draft stage. Target for completion of all IPDs if March 2021. • IPD components drive the development of the PSAT. Standards create the foundation for the position performance and the training needs. PSAT identifies whether training is needed for certain tasks and then what type of training would be most conducive to learning. And the process documents the decisions. • No schedule at this point for all positions to go through PSAT, but beginning assessment of positions with intent of gaining more understanding of how long the process will take. • Overview of systems changes for future NWCG courses and materials. 	<p>N/A</p>
<p>S-420 Certification</p> <ul style="list-style-type: none"> • Review of Summary of Changes. • Course materials are available online. Pre-course work and simulation materials are in WFLP. • Once certification is documented and webpages are live, can send out announcements. • IPSC discussing alignment between S-420, S-520, and S-620 as part of the NWCG Course Management Subgroup Assessment Tasking. Recommendations will come back to the Executive Board accordingly. 	<p>Approve S-420 for certification.</p>
<p>Draft Tasking Memo from NMAC to ICAC for IWDG Engagement</p> <ul style="list-style-type: none"> • Review draft tasking memo from NMAC to ICAC. • Send any comments or recommendations to Smith by 7/21. 	<p>N/A</p>

Additional information beyond these meeting notes (e.g., handouts, presentations) will require a FOIA request to ensure proper privacy regulations are followed. Please request via email blm_fa_foia@blm.gov.